



## Overview & Scrutiny Committee

**Date:** Tuesday 22 October 2019

**Time:** 10.00 am                      **Public meeting**                      Yes

**Venue:** One Friargate, Coventry, CV1 2GN

### Membership

Councillor Lisa Trickett (Chair)	Birmingham City Council
Councillor Cathy Bayton (Vice-Chair)	Association of Black Country Authorities
Councillor Lynnette Kelly (Vice-Chair)	Coventry and Solihull Local Authorities
Councillor Ahmad Bostan	Sandwell Metropolitan Borough Council
Councillor Richard Brown	Coventry City Council
Paul Brown	Black Country Local Enterprise Partnership
Councillor Dean Carroll	Shropshire Non-Constituent Local Authorities
Councillor Mike Chalk	Worcestershire Non-Constituent Local Authorities
Councillor Brian Douglas-Maul	Walsall Metropolitan Borough Council
Councillor Peter Fowler	Birmingham City Council
Councillor Angus Lees	Dudley Metropolitan Borough Council
Mike Lyons	Greater Birmingham & Solihull Local Enterprise Partnership
Councillor Dr. Simon People	Staffordshire Non-Constituent Local Authorities
Councillor Lucy Seymour-Smith	Birmingham City Council
Councillor Stephen Simkins	Association of Black Country Authorities
Councillor Paul Sweet	City of Wolverhampton Council
Councillor Kate Wild	Solihull Metropolitan Borough Council
Sarah Windrum	Coventry & Warwickshire Local Enterprise Partnership

Quorum for this meeting shall be 13 members

If you have any queries about this meeting, please contact:

**Contact** Tanya Patel, Governance Services Officer  
**Telephone** 0121 214 7689  
**Email** Tanya.Patel@wmca.org.uk

# AGENDA

No.	Item	Presenting	Pages
<b>Meeting Business Items</b>			
1.	Apologies for Absence	Chair	None
2.	Declarations of Interests Members are reminded of the need to declare any disclosable pecuniary interests they have in an item being discussed during the course of the meeting. In addition, the receipt of any gift or hospitality should be declared where the value of it was thought to have exceeded £25 (gifts) or £40 (hospitality).	Chair	None
3.	Minutes of the previous meeting held of 2 September 2019 <ul style="list-style-type: none"> <li>• Action Plan</li> </ul>	Chair	1 - 8
<b>Items for discussion</b>			
4.	Presentation on the WMCA's Carbon Reduction Action Plan Proposals	Henry Kippin	Verbal Report
5.	Feedback from Overview & Scrutiny Committee Mayor's Question Time: Policy	Chair	9 - 12
6.	WMCA Scrutiny Review on the Effectiveness of Transport Delivery Committee in Overseeing the Delivery of the WMCA Transport Policies	Councillor Cathy Bayton	13 - 20
7.	Forward Plan <ul style="list-style-type: none"> <li>• WMCA Board</li> <li>• Overview &amp; Scrutiny Committee</li> </ul>	Chair	21 - 28
<b>Date of the next meeting</b>			
8.	Tuesday 17 December 2019 at 10.00am	Chair	None
9.	Exclusion of the Public and Press  [In accordance with s100(A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business as it is likely to involve the disclosure of exempt information as specified in paragraph 3 of the Act.]	Chair	None

10.	Presentation on Draft Medium Term Financial Plan 2020	Jane Heppel	Verbal Report
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## West Midlands Combined Authority

### Overview & Scrutiny Committee

Monday 2 September 2019 at 10.00 am

#### Minutes

##### Present

Councillor Lisa Trickett (Chair)	Birmingham City Council
Councillor Lynnette Kelly (Vice-Chair)	Coventry and Solihull Local Authorities
Councillor Ahmad Bostan	Sandwell Metropolitan Borough Council
Councillor Richard Brown	Coventry City Council
Councillor Mike Chalk	Worcestershire Non-Constituent Local Authorities
Councillor Peter Fowler	Birmingham City Council
Councillor Angus Lees	Dudley Metropolitan Borough Council
Councillor Patrick Standen	Staffordshire Non-Constituent Local Authorities
Councillor Kate Wild	Solihull Metropolitan Borough Council

##### In Attendance

Councillor Richard Worrall	Transport Delivery Committee
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##### Item No.

##### 80. Apologies for Absence

Apologies for absence were received from Councillor Lucy Seymour-Smith (Birmingham City Council), Councillor Cathy Bayton (Association of Black Country Authorities), Councillor Dr Simon Peaple (Staffordshire Non-Constituent Authorities) Councillor Stephen Simkins (Association of Black Country Authorities), Sarah Windrum (Coventry & Warwickshire LEP) and Paul Brown (Black Country LEP).

##### 81. Inquorate Meeting

Tim Martin, Head of Governance, Clerk and Monitoring Officer, indicated that this meeting was inquorate and therefore decisions taken at the meeting would be submitted to the WMCA Board of 13 September 2019 for formal approval.

##### 82. Minutes

The minutes of the meeting held on the 15 July 2019 were agreed as a correct record.

### **83. Matters Arising**

#### **(a) Mayor's Social Media Post**

Councillor Ahmad Bostan noted a social media post by the Mayor regarding recent developments within Kashmir. He felt that the comments could have gone further and highlighted the human rights abuses that he considered were being ignored by the UK government. Councillor Ahmad Bostan confirmed that he would raise these concerns with the Mayor directly, and Tim Martin, Head of Governance and Monitoring Officer, undertook to ensure the Mayor's Office was informed of this.

#### **(b) Member Attendance**

Members expressed their disappointment on the meeting being inquorate again and noted that although apologies had been submitted, no substitutes were in attendance with the exception of the Staffordshire non-constituent authorities' representative and Councillor Richard Worrall representing Transport Delivery Committee. The Chair confirmed that she would contact members reminding them of the importance of attending meetings.

#### **(c) Meeting Location**

It was noted that the next meeting would be taking place in Coventry, after which a review of meeting locations away from Birmingham would be undertaken to determine the best location for future meetings.

#### **(d) Action Plan**

The chair requested that the outstanding action relating to further information on the inputs, outputs and scalability of the Thrive Programme and the evaluation work undertaken be supplied to committee ahead of the Mayor's Question Time event on 9 October 2019.

### **84. WM5G Update - Presentation**

The committee received a presentation from Henry Kippin, Director of Public Service Reform, on WM5G, outlining the developments and delivery of the programme, the objectives and the impact of 5G technology throughout the West Midlands.

The Chair sought clarity on what investments could be considered 'real', secured and guaranteed to materialise. Councillor Richard Brown highlighted the need for this programme to receive political backing and to showcase what 5G could deliver to the region. Members sought further information on the measures and metrics being used to seek the outcomes and achievement of the programme within three years, to which Henry Kippin, Director of Public Service agreed to circulate to members. Councillor Ahmad Bostan sought further information on the projection of the three year programme on jobs created across the region for both the public and private sectors as a result of 5G. The committee were also keen to understand the blockages and barriers to delivery and what local authorities could do to unlocking those. Other concerns raised by committee related to potential health concerns, data security implications and the impact of delivery due to Brexit.

The Chair noted that this update provided the committee with the positives of this programme, and showed that the brokerage/facilitation role being undertaken by WMCA evidenced the benefits at working at the local and regional level.

It was agreed that the appointed Scrutiny Champion would have responsibility for following up on issues raised by members and further progression of the programme would be reported to a future meeting.

It be recommended to the WMCA Board that:

- (1) That the presentation be noted.

#### **85. Overview & Scrutiny Work Programme and Governance**

The committee considered a report from Tim Martin, Head of Governance and Monitoring Officer, outlining the appointments of scrutiny champions for 2019/20 and the areas to be considered suitable for undertaking scrutiny reviews.

It was noted that responses from all members were required before the appointments of scrutiny champions could be made. Members were reminded to submit their preferences to Lyndsey Roberts, Scrutiny Officer, as soon as possible.

In addition, responses received from members had identified transport and the Investment Programme as key areas for scrutiny review during the forthcoming year.

It was recommended to the WMCA Board that:

- (1) Councillor Richard Brown be appointed as the Scrutiny Champion for Culture & Digital, to shadow the work of the WMCA's Portfolio Lead and to lead on the work of the Overview & Scrutiny Committee this area.
- (2) Further scrutiny champions be appointed in due course.

- (3) Areas of priority for the work programme for 2019/20 be identified as transport and investments.

**86. Arrangements for Mayoral Question Time Event: Policy**

The committee considered a report from Tim Martin, Head of Governance and Monitoring Officer, outlining the arrangements for the forthcoming Mayoral Q&A session on 9 October that would focus on the WMCA's policies.

This Q&A session would be structured around the committee's three core themes (accountability, connectivity and investment) with questions focusing on the key challenges for the WMCA. The chair hoped that this session would allow for dialogue between members and the Mayor and to then conclude with the consideration of any recommendations to be submitted to the WMCA Board.

Recommended to the WMCA Board;

- (1) The arrangements for the Mayoral Q&A event on the impact of the WMCA's policies, being held on 9 October 2019, be noted.

**87. Centre for Public Scrutiny Review - Action Plan**

The committee considered a report from Tim Martin, Head of Governance and Monitoring Officer, on the plan for implementing the recommended actions that arose out of the review of Overview & Scrutiny Committee conducted by the Centre for Public Scrutiny.

It was agreed that the action plan would be reviewed by members at each committee.

Recommended to the WMCA Board that:

- (1) The progress made to date in implementing the recommendations contained within the Centre for Public Scrutiny's review of the work of the Overview & Scrutiny Committee be noted.
- (2) The work planned to be undertaken before the next meeting of the committee be noted.

**88. Forward Plan**

The committee considered forward plan of items that were to be reported to future meetings of this committee and the WMCA Board.

Councillor Richard Worrall indicated that an update was being considered by the WMCA Board relating to the Women's Concessionary Travel Scheme and requested that it be drawn to members' attention that Diamond Bus had chosen not to participate in this scheme on the bus services that it operated.

- 89. Tuesday 22 October 2019 at 10.00am**  
The date of the next meeting was noted.

The meeting ended at 12.00 pm.

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**Overview & Scrutiny Committee  
Action Tracker**

Ref	Action	Officer	Comments	In Progress/ Complete
<b>15 July 2019</b>				
1.	Developing Service User and Citizen Engagement within the WMCA Thrive Programme Further information be circulated to members of the committee on the inputs, outputs and scalability of the Thrive Programme along with the evaluation work undertaken.	<b>Sean Russell</b>	This was circulated to members 30 August	Complete
<b>2 September 2019</b>				
1.	Tim Martin to raise Councillor Bostan comments surrounding the Mayors tweet with the Mayor's Office and will liaise directly with Councillor Bostan.	<b>Tim Martin</b>		Completed
2.	Councillor Lisa Trickett to contact members regarding their attendance at committee and to stress the importance of attending.	<b>Councillor Lisa Trickett</b>		In progress
3.	Henry Kippin to provide a response to Councillor Richard Brown on the asks and concerns of the committee. Councillor Richard Brown to feedback to committee as appropriate.	<b>Henry Kippin</b>		In progress

Ref	Action	Officer	Comments	In Progress/ Complete
4.	Henry Kippin to provide members with the measures and metrics being used to seek the outcomes and achievements of the programme within three years.	<b>Henry Kippin</b>		In progress
5.	Members to provide Lyndsey Roberts with their top 3 areas on interest to enable Scrutiny Champions to be appointed.			Completed
6.	Dan Essex to circulate the key challenges of the Combined Authority to members	<b>Dan Essex</b>	The information was circulated to members on 3 September 2019.	Completed



## Overview & Scrutiny Committee

<b>Date</b>	22 October 2019
<b>Report title</b>	Feedback from Overview & Scrutiny Committee Mayor's Question Time: Policy
<b>Accountable Chief Executive</b>	Deborah Cadman, West Midlands Combined Authority email: <a href="mailto:deborah.cadman@wmca.org.uk">deborah.cadman@wmca.org.uk</a> tel: (0121) 214 7200
<b>Accountable Employee</b>	Tim Martin, Head of Governance, Clerk and Monitoring Officer email: <a href="mailto:tim.martin@wmca.org.uk">tim.martin@wmca.org.uk</a> tel: (0121) 214 7435

### Recommendation(s) for decision:

#### The Overview & Scrutiny Committee is recommended to:

- (1) Note the Mayoral Q&A event held with members of the Overview & Scrutiny committee, joined by members of the new Young Combined Authority on 9 October.
- (2) Note the conclusions arising out of the event as set out in paragraph 4.2.
- (3) Note that a further Mayoral Q&A event to be held in February 2020, with a specific focus on Transport.

## **1. Purpose**

- 1.1 A Mayoral Q&A session was held on 9 October where members of the Overview & Scrutiny Committee questioned Andy Street on the delivery and impact of the WMCA policies. This report details the Overview & Scrutiny Committee's feedback from that Q&A session together with recommendations for the WMCA Board to consider.

## **2. Background**

- 2.1 On 9 October, the Overview & Scrutiny Committee, joined by three members of the new Young Combined Authority, held a public Mayoral Q&A session, where the Mayor was questioned for nearly two hours on the delivery and impact of WMCA policies in areas as varied as housing, skills, economic development and 5G. This is an important part of providing public accountability and decision making transparency for the WMCA's only directly elected politician.

- 2.2 At its first meeting the Overview & Scrutiny Committee had identified its objective for 2019/20 as:

*“Commissioning and undertaking an effective, clear and accountable programme of scrutiny reviews that improve the outcomes for residents of the West Midlands, ensuring that the committee and its members engage fully with the region’s constituent and non-constituent authorities and its local enterprise partnerships”*

## **3. Mayoral Q&A**

- 3.1 The committee pursued a number of general lines of enquiry with the Mayor including governance, economic development and the impact on the region, skills, housing and 5G:

### **(a) Governance Structure**

- There was a discussion as to whether the governance structure of the WMCA was fit for purpose three years after it had been established, given the rapid growth of its remit and influence.
- The committee were also keen to understand how the WMCA could ensure that through the application of Devolution “left behind” communities were strengthened and prosperity and inclusive growth was felt across the region.

### **(b) Economic Development**

- The WMCA was moving into a delivery phase within the three key areas of transport, housing and skills that would be the main drivers of inclusive economic development. The role of the Local Industrial Strategy in balancing the need to attract high skilled jobs into the region whilst expanding key manufacturing industries would be pivotal.
- There was a discussion on Brexit and the potential impact on the region's economy of various scenarios together with the operation of the proposed Shared Prosperity Fund.

### **(c) Skills**

- There was significant discussion on the delivery of skills training in tackling the number of younger people within the region not in education, employment or training ('NEETS'), as well as the economic impact that a reduction in the number of children not considered to be 'school ready' would have. Discussions were also held regarding the Apprenticeship Levy and lifelong learning opportunities.
- The Mayor was asked for his views about the best way to ensure that the benefit of attractive high quality jobs to the region were felt by all sectors of the workforce and those not currently in work.
- The Mayor was also asked about spending by the West Midlands Combined Authority on redundancies and consultants at a time when apprenticeship numbers were going down.

### **(d) Housing**

- The supply and availability of affordable housing occurred throughout discussions, and the Mayor stressed the need to ensure greater powers were devolved from the Government that allowed the region to specify and ensure affordable housing quotas within larger developments were delivered.
- The Housing First programme to provide accommodation to people who found themselves homeless was also discussed, including the disparity within local authorities in putting housing units into the scheme. The Mayor was asked about the number of individuals who had already been helped by the scheme.
- The need to tackle the causes of homelessness through appropriate support for those in the programme was also discussed.
- Concerns over the private rented sector were also raised but the limitation of the Mayoral Combined Authority to influence that market was highlighted.

### **(e) WM5G**

- The importance of the Mayor being able to leverage private sector investment into the region was recognised as a key determining factor in successfully delivering the 5G trial project.

### **(f) Brexit**

- The implications and timescales of Brexit ran through much of the discussions, particularly in respect of the delivery of the Local Industrial Strategy. More detail was needed on the proposed Shared Prosperity Fund, and the consultation on how that fund was to be regionally allocated was of significant importance.

## **4. Conclusions**

4.1 The Mayoral Q&A sessions are one of the mechanisms by which the committee scrutinises the work of the WMCA. A further Q&A session is already planned for December when the 2020/21 draft budget will be discussed.

4.2 In respect of this session, the Overview & Scrutiny Committee noted the following conclusions:

- The Mayor undertook to provide further information in response to questions on non-constituent authorities accessing the housing and land development fund, the transitioning of support for younger people once they reach the age of 25, and the use of a disabled travel pass on the Metro.
- The potential for Overview & Scrutiny Committee to look at whether the WMCA was appropriately structured to engage properly in matters relating to public health within its areas of competency.
- The potential for Overview & Scrutiny Committee to look at the extent to which the WMCA's policies were reaching marginalised communities, and the extent to which the WMCA was improving their lives.
- The need for an additional Mayoral Q&A session to be held in February 2020 to focus specifically on transport-related matters.
- A request from the Young Combined Authority for suggestions as to what areas it should be considering, so as to ensure that the views of younger people in the region is fed into the issues that the WMCA is considering.

#### **Financial Implications**

5. There are no direct financial implications arising out of the recommendations contained within this report.

#### **Legal Implications**

6. There are no direct legal implications arising out of the recommendations contained within this report.

#### **Equalities Implications**

7. There are no direct equality implications arising out of the recommendations contained within this report.

#### **Inclusive Growth Implications**

8. There are no direct inclusive growth implications arising out of the recommendations contained within this report.

#### **Geographical Area of Report's Implications**

9. The Overview & Scrutiny Committee comprises 12 members appointed by constituent authorities and seven members appointed by non-constituent authorities.

#### **Other Implications**

10. There are no further specific implications arising out of the recommendations contained within the report.



## Overview & Scrutiny Committee

<b>Date</b>	22 October 2019
<b>Report title</b>	WMCA Scrutiny Review on the Effectiveness of Transport Delivery Committee in Overseeing the Delivery of the WMCA Transport Policies
<b>Accountable Chief Executive</b>	Deborah Cadman, West Midlands Combined Authority email: <a href="mailto:deborah.cadman@wmca.org.uk">deborah.cadman@wmca.org.uk</a> tel: (0121) 214 7200
<b>Accountable Employee</b>	Tim Martin, Head of Governance, Clerk and Monitoring Officer email: <a href="mailto:tim.martin@wmca.org.uk">tim.martin@wmca.org.uk</a> tel: (0121) 214 7435

**Recommendation(s) for decision:**

**Overview & Scrutiny Committee is recommended to:**

- (1) Consider and approve the proposed scoping document for a scrutiny review into the effectiveness of Transport Delivery Committee in overseeing the delivery of the WMCA's transport policies.

## **Purpose**

1. To update the Overview & Scrutiny Committee on the progress with the work of the transport governance review group. Members are asked to approve the scoping document for the review that will look at the effectiveness of Transport Delivery Committee in overseeing the delivery of the WMCA's transport policies.

## **Background**

2. Since the WMCA's AGM on 28 June, the Overview & Scrutiny Committee have been considering those areas which it would like to scrutinise during the course of the year. Members have identified the investment programme and transport as two key areas where scrutiny work should be focused.
3. The committee also agreed that their work programme throughout the year should have a particular focus on three general key themes:
  - Accountability (led by Councillor Cathy Bayton)
  - Connectivity (led by Councillor Lynnette Kelly)
  - Investment (led by Councillor Lisa Trickett)
4. The 'accountability' theme recognises that high standards of governance should underpin how the WMCA makes its decisions, and that scrutiny's work should therefore have a focus on ensuring that governance structures are fit for purpose, effective, transparent decision making and encouraged wider public engagement.
5. It is intended therefore that this particular review of transport is conducted with an 'accountability' focus and will concentrate on transport decision-making governance. The review will be led by Councillor Cathy Bayton, who will be joined by Councillor Angus Lees and Councillor Ahmad Bostan.

## **Progress Update**

6. Members of the review group met with WMCA officers and the Chair and Vice-Chairs of the Transport Delivery Committee to discuss the purpose of the review and to review the draft scoping document (attached as Appendix A).
7. It is proposed that the review should look at the effectiveness of Transport Delivery Committee in ensuring that the transport policies of the WMCA positively contribute towards the delivery of its wider corporate objectives. The specific objectives of the review are therefore:
  - To understand the current role of the Transport Delivery Committee in overseeing and monitoring the delivery and impact of the WMCA's transport policies, and its effectiveness in undertaking this role.
  - To determine whether the effectiveness of Transport Delivery Committee could be enhanced by changes in the governance arrangements of the committee.

- To recommend an effective transport governance structure (including transport scrutiny arrangements) that will positively contribute towards the delivery of transport policies and the delivery of the wider ambitions of the WMCA, as determined by the Annual Business Plan.
8. It is intended that a meeting will be held with key individuals, as detailed within the draft scoping document, on 11 November to understand the current governance arrangements and potential improvements.
  9. This review will be undertaken during November and December 2019 and a report on the conclusions of the review group will be presented to the Overview & Scrutiny Committee on 17 December, prior to its submission to the WMCA Board on 17 January 2020 for approval.

#### **Financial Implications**

10. There are no direct financial implications arising out of the recommendations contained within this report.

#### **Legal Implications**

11. There are no direct legal implications arising out of the recommendations contained within this report. However any changes to the governance of the Transport Delivery Committee that require amendments to the constitution will require formal WMCA Board approval.

#### **Equalities Implications**

12. There are no direct equality implications arising out of the recommendations contained within this report.

#### **Inclusive Growth Implications**

13. There are no direct inclusive growth implications arising out of the recommendations contained within this report. However, effective delivery of the WMCA's transport policies and investments will contribute towards improving inclusive growth across the region. Furthermore, ensuring that governance and decision-making arrangements are subject to reflection and review, in a way that involves external stakeholders, is consistent with the 'Sharing Power' inclusive growth test.

#### **Geographical Area of Report's Implications**

14. The Overview & Scrutiny Committee comprises 12 members appointed by constituent authorities and seven members appointed by non-constituent authorities.

#### **Other Implications**

15. There are no further specific implications arising out of the recommendations contained within the report.

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### Scrutiny Review - Scoping Document

<b>The Effectiveness of Transport Delivery Committee in Overseeing the Delivery of WMCA Transport Policies</b>	
<b>Work to be carried out by:</b>	Councillor Cathy Bayton (Chair) Councillor Ahmad Bostan Councillor Angus Lees
<b>Officer Support:</b>	William Britton, Transport Strategy Researcher Lyndsey Roberts, Scrutiny Officer
<b>Date of Review:</b>	September - December 2019
<b>Purpose of the Review:</b>	
To determine the effectiveness of Transport Delivery Committee in ensuring that the transport policies of the West Midlands Combined Authority positively contribute towards the delivery of its wider corporate objectives.	
<b>Objectives:</b>	
<p>To understand the current role of the Transport Delivery Committee in overseeing and monitoring the delivery and impact of the WMCA's transport policies, and its effectiveness in undertaking this role.</p> <p>To determine whether the effectiveness of Transport Delivery Committee could be enhanced by changes in the governance arrangements of the committee.</p> <p>To recommend an effective transport governance structure (including transport scrutiny arrangements) that will positively contribute towards the delivery of transport policies and the delivery of the wider ambitions of the WMCA, as determined by the Annual Business Plan.</p>	
<b>Scope</b>	
<p>As part of the evidence gathering, the review group will invite the following key individuals to submit their views and suggestions:</p> <ul style="list-style-type: none"> <li>• Chair of the Transport Delivery Committee - to understand the current transport governance arrangements and potential improvements.</li> <li>• Portfolio Lead for Transport - to understand whether the current governance structure is considered to be effective to deliver, monitor and challenge the delivery of transport policies and potential improvements.</li> <li>• Managing Director of Transport for West Midlands - to ascertain officers' views on the current transport governance arrangements and potential improvements.</li> <li>• Senior Transport Officers - to ascertain officers' views on the current transport governance arrangements and potential improvements.</li> <li>• Head of Governance - to understand the relationships and independencies of Transport Delivery Committee within the WMCA's governance structures.</li> </ul>	

- Chairperson of Liverpool City Region Combined Authority's Transport Committee - to understand how other Combined Authorities oversee delivery of transport policies; what works well and potential improvements (peer challenge).

**Intended Outcome:**

Councillor Cathy Bayton will submit a report, with recommendations as appropriate, to the Overview & Scrutiny Committee on 17 December for consideration.

**Links to the Overview & Scrutiny Committee's priorities:**

Accountability - To ensure that the WMCA's governance structures are fit for purpose, effective and transparent, and wider public engagement is being undertaken.

**WMCA Officer Responsible:**

Dan Essex, Governance Services Manager

**Review Work Programme:**

Review Timetable	Lead person(s)	Completion by
Meeting with the Review Group to discuss the purpose/objectives of the review and to identify key individuals	Lyndsey Roberts	9 September
Meeting with the Managing Director for TfWM to discuss the review and draft scoping document	Lyndsey Roberts	12 September
Draft scoping document to be circulated to key individuals for information/review	Lyndsey Roberts	17 September
Meeting with Chair and Vice-Chairs of Transport Delivery Committee to discuss the purpose of the review	Lyndsey Roberts	7 October
OSC to agree the draft scope for the review	Cllr Cathy Bayton	22 October
Meeting of the Review Group to agree lines of enquiry	Lyndsey Roberts	22 October
Agenda & Information Pack to be circulated to the review group	Lyndsey Roberts	1 November
One Day Event - Scrutiny Review Group/key individuals	Cllr Cathy Bayton	11 November
Draft report prepared	Dan Essex/William Britton	Mid - End November
Draft report to be shared with key individuals engaged in the review	Lyndsey Roberts	End November
OSC report to be submitted to Senior Leadership Team	Tim Martin	11 December
OSC report to be submitted to Overview & Scrutiny Committee	Cllr Cathy Bayton	17 December
OSC report to be submitted to WMCA Programme Board (if required)	Tim Martin	20 December
OSC report to be submitted to WMCA Board for approval (if required)	Cllr Lisa Trickett	17 January

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## WEST MIDLANDS COMBINED AUTHORITY FORWARD PLAN: NOVEMBER 2019 - MAY 2020

Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Feedback from Overview &amp; Scrutiny Committee Mayor's Question Time: Policy</b>	To receive a report from Overview & Scrutiny Committee on the recent Mayor Q&A session.	8 November 2019	No	n/a	Tim Martin	No	Governance
<b>Financial Monitoring 2019/20</b>	To review the latest budget monitoring position.	8 November 2019	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Full Business Case - UK Central - HS2 Parallel Design Process - Longabout</b>	To approve the full business case relating to this project.	8 November 2019	Yes	Cllr Bob Sleigh	Ian Martin	No	Finance
<b>University Station</b>	To approve the award of a contract in advance of the Full Business Case.	8 November 2019	Yes	Cllr Ian Ward	Ian Martin	No	Transport



Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Perry Barr Interchange Station</b>	To approve a direct award design and build contractor.	8 November 2019	Yes	Cllr Ian Ward	Ian Martin	No	Transport
<b>Full Business Case - WMCA Contribution to Commonwealth Games 2022</b>	To approve the full business case relating to this project.	8 November 2019	Yes	Cllr Bob Sleigh	Ian Martin	No	Finance
<b>Carbon Reduction Action Plan</b>	To agree an action plan to achieve the WMCA's regional carbon reduction target.	8 November 2019	Yes	Cllr Ian Courts	Henry Kippin	No	Environment, Energy & HS2
<b>Low Emissions and ULEV Strategy</b>	To approve the strategy.	8 November 2019	Yes	Cllr Ian Courts	Henry Kippin / Laura Shoaf	No	Environment, Energy & HS2
<b>National Centre for Construction and Development Excellence</b>	To consider a report on phase 2 of the project.	8 November 2019	Yes	Cllr Ian Brookfield	Roger Mendonca	No	Economy & Innovation

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Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Half-Year Review of Annual Plan</b>	To consider a review.	8 November 2019	No	n/a	Deborah Cadman	No	Governance
<b>Violence Prevention Strategy</b>	To approve the strategy.	8 November 2019	Yes	TBC	Henry Kippin/ Jonathan Jardine	No	Policy
<b>Local Industrial Strategy Implementation</b>	To consider a report on the implementation of the LIS following the outcome of the Spending Review.	17 January 2020	No	Cllr Ian Brookfield	Julia Goldsworthy	No	Economy & Innovation
<b>Perceptions of the West Midlands</b>	To report back on research undertaken with business relocation influencers.	17 January 2020	No	Cllr Ian Brookfield	Roger Mendonca	No	Economy & Innovation
<b>Financial Monitoring 2019/20</b>	To review the latest budget monitoring position.	17 January 2020	No	Cllr Bob Sleight	Linda Horne	No	Finance



Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Draft Budget 2020/21</b>	To consider draft proposals for the WMCA's 2020/21 budget.	17 January 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Sprint Routes - Approval of Full Business Case</b>	To consider the full business case for the proposed Sprint routes.	17 January 2019	Yes	Cllr Ian Ward	Laura Shoaf	No	Transport
<b>West Midlands Bus Byelaws Update</b>	To provide an update on the progress made to introduce a proposed set of Byelaws on the bus network.	17 January 2019	No	Cllr Ian Ward	Laura Shoaf	No	Transport
<b>Financial Monitoring 2019/20</b>	To review the latest budget monitoring position.	14 February 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Final Budget 2020/21</b>	To agree with WMCA's 2020/21 budget.	14 February 2020	Yes	Cllr Bob Sleigh	Linda Horne	No	Finance



Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Moseley, Kings Heath and Hazelwell New Railway Stations</b>	To approve compulsory purchase orders for these new railway stations.	14 February 2020	Yes	Cllr Ian Ward	Laura Shoaf	Yes	Transport
<b>Financial Monitoring 2019/20</b>	To review the latest budget monitoring position.	20 March 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance

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**WMCA Overview & Scrutiny Committee - Forward Plan**

<b>Title of Report</b>	<b>Description of Purpose</b>	<b>Date of Meeting</b>	<b>Lead Officer/Member</b>
<b>Mayor Question Time: Event 2: Medium Term Financial Plan - 3 December 2019</b>			
Mayoral Question Time: Policy – Response to recommendations presented to the WMCA Board	To receive a formal response to the recommendations presented to the WMCA Board on 8 November.	17 December 2019	
Feedback on the OSC Transport Review	To receive an update from the Transport Review Group.	17 December 2019	
Scrutiny Comms Plan	To consider the scrutiny comms plan.	17 December 2019	Sarah Wilson
Draft Budget 2020/21 & Medium Term Financial Plan	To consider the draft budget 2020 and Medium Term Financial Plan 2020, prior to WMCA Board sign-off on 14 February.	21 January 2020	Linda Horne

Title of Report	Description of Purpose	Date of Meeting	Lead Officer/Member
Mayoral Question Time: Budget - Response to recommendations presented to the WMCA Board	To receive a formal response to the recommendations presented to the WMCA Board on 10 January.	9 March 2020	
Development of the WMCA Annual Plan 2020/21	To consider and comment on the development of the Annual Plan 2020/21.	9 March 2020	Paul Clarke
Overview & Scrutiny Committee – Draft Annual Report 2019/20	To review and comment on the Annual Report that will be presented to WMCA Board on 5 June (AGM)	9 March 2020	Lyndsey Roberts